SHGAPE Blog Style Guide

Style & Tone

The *SHGAPE Blog* seeks to be both a site to advance excellent scholarship in the GAPE and be accessible to a general audience. This means that you should write your blog piece in a more conversational tone, and not one you would employ in a traditional journal. An ideal essay submission has a clear and concise argument with a compelling narrative. We encourage pieces to make a connection to contemporary issues, although that is not a requirement.

We will consider any piece that contributes original research on the Gilded Age and Progressive Era (GAPE), which we broadly define as 1865-1920.

In addition to traditional essays, we also encourage the submission of graphic essays, videos, or other non-traditional forms. The blog is open to any researcher, regardless of affiliation. You do not need to be a member of SHGAPE to publish, although you're welcome to join us!

Some useful examples:
- Sara Harwood, "Teaching Digital Literacy through a Walking Tour about the 1906 Atlanta Race Riot"
- Coyote Shook, "Flu in the Arctic" [graphic essay]
- Theresa Ventura, "Lessons from 1911: Taal Volcano, American Colonialism, and Philippine Disaster Nationalism"

Submissions & Editing
- All pitches and/or finished pieces should be submitted as a word document (.doc or google doc) to Co-Editor Chelsea Gibson at cgibson2@binghamton.edu.
  - At this stage, please include any potential photos/documents and a contributor bio.
- Within 1-2 weeks, our editors will return your essay with comments in a Google Doc, which you may answer in the Google Doc or download and edit in a .doc file.
  - Editors will review your revisions and may ask for further changes.
- Once the editors have approved your essay, it is sent for a final round of editing to Alan Lessoff, Editor-in-Chief of the SHGAPE website.
  - Please note: most submissions go through at least two rounds of editing before being approved.
- The entire process typically takes anywhere from 4-6 weeks.

Length
- We typically publish pieces between 750-1500 words.

Titles & Subtitles

- Try to come up with a pithy and catchy title that avoids the ubiquitous ":"
- When appropriate, we encourage you to break up your essay into subheadings.

Photographs
- Photos are not required but are highly encouraged.
- It is the author's responsibility to secure rights for publication or ensure your image is not copyrighted.
- Please include clear citations when submitting your image/s.

Citations/References
- We use footnotes and follow the *Chicago Manual Style* for formatting.
- Footnotes should be reserved for <u>direct</u> citations.
- When possible, you should use hyperlinks as a citation rather than a footnote -- we strongly encourage you to take advantage of the digital forum and link out to relevant libraries, sources, news articles, or other scholarship.
- No bibliography is necessary, but you can include a "list for further reading" if appropriate.

Contributor Bio
- Please keep your biography to 50 words or less & use hyperlinks when appropriate.
- If applicable, include your Twitter handle.